

**MONTHLY PROGRESS REPORT**  
**November 2014, TASK ORDER 03**

Contract: GS-00F-0019L  
Task Order Number: EP-S7-12-05  
EPA Task Order: 03 (Cherokee County HHRA)  
SRC Project No.: FA558.003  
Period covered by this invoice: 11/01/2014 – 11/30/2014

**FINANCIAL SUMMARY**

Category	Expenses		Budget			Percent Complete <sup>†</sup>
	This period	Cumulative	Ceiling	Funded	Remaining	
Labor	\$1,245.54	\$23,454.45	\$66,214.00	\$66,214.00	65%	35%
Travel	n/a	n/a	n/a	n/a	n/a	n/a
ODC	\$0.00	\$0.00	\$75.00	\$75.00	100%	0%
Subcontracting	n/a	n/a	n/a	n/a	n/a	n/a

<sup>†</sup> Based on funded budget

**EXPLANATION OF ODCs**

No ODCs were incurred in this reporting period.

**PERIOD OF PERFORMANCE: 06/27/2013 – 03/31/2015**

**CONTRACT ITEMS:**

None

**SUMMARY OF ACTIVITIES**

Task 1 – Project Planning and Support

Subtask 1.1 – Project Management

- ☐ Delivered the Monthly Progress Report.

Subtask 1.2 – Data Usability Evaluation

- ☐ SRC received additional data in November and the data review continued.

Subtask 1.3 – Risk Assessment Workplan (CSM, Exposure Pathway ID, Exposure Factors and Tox Values)

- ☐ SRC reviewed the risk assessment workplan to identify areas that will be revised based on addition of new data.

Task 2 – Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Subtask 2.1 – Draft Baseline Human Health Risk Assessment

- ☐ Task has not begun.

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Subtask 2.2 – Final Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Task 3 – Project Closeout

- ☐ Task has not begun.

**DELIVERABLES SUBMITTED THIS MONTH**

Task/Subtask	Deliverable Title	Due Date	Date Delivered	Recipient
n/a	None	n/a	n/a	n/a

**ISSUES IDENTIFIED AND REMEDIAL ACTIONS TAKEN**

None

**ANTICIPATED ACTIVITIES FOR NEXT MONTH**

Task 1 – Project Planning and Support

Subtask 1.1 – Project Management

- ☐ Monthly progress reports will be delivered. Project management calls are anticipated to continue.

Subtask 1.2 – Data Usability Evaluation

- ☐ SRC will continue to review the latest data and is planning a teleconference with EPA in early December.

Subtask 1.3 – Risk Assessment Workplan (CSM, Exposure Pathway ID, Exposure Factors and Tox Values)

- ☐ No work anticipated.

Task 2 – Baseline Human Health Risk Assessment

- ☐ SRC will begin drafting the baseline HHRA.

Subtask 2.1 –Draft Baseline Human Health Risk Assessment

- ☐ SRC will begin performing risk calculations for the HHRA and drafting text.

Subtask 2.2 – Final Baseline Human Health Risk Assessment

- ☐ Task has not begun.

Task 3 – Project Closeout

- ☐ Task has not begun.

**ANTICIPATED DELIVERABLES FOR NEXT MONTH**

<b>Task/Subtask</b>	<b>Anticipated Deliverable Title</b>	<b>Due Date</b>	<b>Date Delivered</b>	<b>Recipient</b>
1.2	2014 Data Review	n/a	12/8	Elizabeth Hagenmaier Todd Phillips

**ESTIMATE OF SUBSTANTIAL LAGGING COSTS**

None